

**Academic Senate
Approved Minutes
November 7, 2007**

Academic Senate President, Rick Hogrefe, called the meeting to order at 3:05 pm.

Members Present: Daniel Bahner, Jane Beitscher, Debbie Bogh, T.L. Brink, Robert Brown, Jodi Hanley, Steve Hellerman, Rick Hogrefe, Marina Kozanova, JoAnn Jones, Damaris Matthews, Sandra Moore, Meridyth McLaren, Bob O'Toole, Catherine Pace-Pequeño, Mark Snowwhite, Frances White, Gary Williams, Sherri Wilson

Members Absent: Ryan Bartlett, Kathy Crow, Milly Douthit, Catherine Hendrickson, Jim Holbrook, Mario Perez, Snezana Petrovic, Diane Pfahler, Ralph Rabago

Guests Present: Gloria Harrison, Diva MacSeng, Charlie Ng, Ericka Paddock

I. Administrative Reports

A. President Harrison

Distributed the Budget Status Report. Marketing never fully funded, funded through fallout money. Doing a Blackboard upgrade. SPSS software for research will be purchased. Branding agency will be hired. The college runs short on utilities every year. Usually use one time money to cover. Have need of a lab technician, due to student numbers.

Faculty question about getting computers for all staff. There is a list.

Have we identified which classrooms will become SMART classrooms? Looking at room usage-then make decision. Want to get as much use as possible from the technologies. Planning on doing at least 2 rooms this year.

B. Vice President of Administrative Services Report

Charlie Ng gave an update on admin services.

1. Have had a lot of turnover with custodians, have recently filled the majority of the permanent positions.
2. Tina Gimple will replace Debi Kelly. Tina's position was eliminated due to funding.
3. Library renovation/computer mall scheduled to happen over the holiday break. 3rd floor renovation in LADM has been cancelled due to lack of funding. Money being redirected to library renovation.
4. Working on getting credit card use in cafeteria.
5. Web based work orders for maintenance will replace the paper busy bee forms currently used. Allow for more tracking.
6. Lighting has been an issue. Addressed issues in parking lot with temporary lighting. Have now ordered 4 lights to replace rentals.
7. Fixed leak in PAC.
8. Traffic lights at both entrances to campus should be in place by the end of the school year. Faculty concern/issues with campus police? Have heard that people are now receiving tickets for things that they were able to do before. Now that police are post certified they have a responsibility to enforce all traffic and safety

laws – including parking. Police are district employees. Have been concerns about the behavior of the police towards students and staff. Why are policies being enforced this year across the board when they weren't before?

9. Construction – telecommunications will start in Nov. LRC construction begins in Sept. 08.

II. Approval of Minutes from October 17, 2007

Motion: To approve with corrections (Brink, Snowwhite, MSC)

III. Treasurer's Report

The balance stands at \$2185.24.

IV. Other Reports

- A. Classified Senate Report - none
- B. Student Senate Report - Distributed sign ups for student satisfaction survey. Surveys will be distributed. Sports day rescheduled for Nov. 14th.

V. Senate President's Report

More events being planned by resource development. Encourage faculty representation at these events.

Rick attended the State AS Plenary session. Main areas of discussion: majors based on CSU is against Title 5. Colleges have until the end of the year to get those degrees compliant. There will no longer a liberal arts degree. Degrees must have 18 units of degree related work. Look at possibilities of other degrees – fine arts, etc.

VI. Old Business

None

VII. New Business

- A. Discussion: F07.02 Granting Credit for Graduate Coursework
Why is this issue coming up? Currently no written policy, Counseling needs to have it in writing. Are we creating blocks for people with advanced degrees coming back for retraining or a new career path? Can use undergraduate coursework.
- B. Discussion: Compressed Calendar Issues
Faculty at Valley have been the biggest supporters of the compressed calendar. Belief that it will increase FTEs. A draft has been created. Appears to be no support at the chancellor level. Will have a new chancellor next year who may or may not be supportive. Perhaps now is not the time to move on this issue. What do the students want? There is a plan to do a survey. There is a large amount of administrative and scheduling change that would need to take place. Go ahead with the survey and present information, but wait before making a decision.
- C. Discussion: 2007-2010 Professional Development Plan

VIII. Committee Reports

- A. Curriculum - none
- B. Student Interests – there was a session at AS Plenary session about this. What can we do on an individual level as well as a strategic level? Would like to have 50% on books on reserve in the library.
- C. Planning and Budget – plans are due – committee members available for help in writing. When can we see how the priorities are created? President is also creating a process for ordering once priorities are determined.
- D. Title V Bridging/Title V Steering – BSI (Basic Skills Initiative) Basic Skills Task Force – having a retreat weekend.
- E. Educational Technology – met today. We are changing the process to make it easier and clearer for faculty to get approved to teach online. Approved 6 more instructors today.

- F. Scheduling – looked at Jigsaw software. Perhaps piloting the program. Looking at scheduling a year out or doing a year schedule.
- G. District Assembly – Passage of 3710
- H. Student Learning Improvement – in process of getting statistics from Elumin. Next Friday, have the basic skills retreat.

IX. CCA Report

None

X. Announcements

The Professors at the Fisherman on Friday.

XI. Statements from the Public

None

XII. Adjournment

The meeting was adjourned at 4:25 pm.

Respectfully submitted,

Meridyth McLaren, Secretary